



**Tuesday, October 7, 2014**  
**Board of Education Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**In Attendance:**

- Board members: Diane E. McBride, President  
Phyllis P. Wickerham, Vice President  
Robert C. Bower  
Jean M. Chaudari  
Rosie B. Mitchell  
Pamela J. Reinhardt  
Sue A. Smith
- Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Mrs. Karen A. Flanigan, School District Clerk  
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction
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**1. BOARD OF EDUCATION MEETING – GENERAL**

**A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members**

See above attendance.

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, October 7, 2014, in the Dee Strickland Conference Room at the Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

**2. ANTICIPATED EXECUTIVE SESSION**

**A. Call to Order**

Mrs. McBride called the meeting to order at 6:30 p.m.

**B. Anticipated executive session to review the first quarter Employee Grievances Report and to discuss an update of a teacher disciplinary matter and a pending retirement**

**MOTION TO ENTER EXECUTIVE SESSION AT 6:30 P.M. TO  
REVIEW THE FIRST QUARTER EMPLOYEE GRIEVANCES  
REPORT AND TO DISCUSS AN UPDATE OF A TEACHER  
DISCIPLINARY MATTER AND A PENDING RETIREMENT**

**MOVED: Mrs. Mitchell  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 6:58 P.M.**

**MOVED: Mr. Bower**  
**SECONDED: Mrs. Wickerham**  
**MOTION CARRIED: 7-0**

**3. OPENING OF PUBLIC MEETING**

**A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

Mrs. McBride called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited. There was no one in the audience so introductions were not necessary. During agenda review there were requests to add the following items to the agenda under Board Member Reports: NYSSBA Resolutions Discussion (Mrs. McBride), District Health & Safety Committee (Mrs. Wickerham), and GVSBI (Mrs. Smith). Mr. Bower asked to have Personnel Item #10 pulled for a separate vote. There were no announcements.

**4. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)**

The student representatives were not in attendance.

**5. PUBLIC FORUM**

**A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda**

There were no audience members in attendance.

**6. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS** (Reference appendices #6A-K)

- A. Report of bills audited and paid during August 2014
- B. Action pertaining to acceptance of the August treasurer's report and August budget transfers
- C. Action pertaining to payment of a refund of taxes in the town of Henrietta due to an Order and Judgment with Stipulation of Settlement, which resulted in an assessment reduction for Sam's Real Estate Business Trust for tax years 2013-14, on tax account number 161.16-1-4.1
- D. Action pertaining to acceptance of change order #HVAC-007 – Bell Mechanical Contractors, Inc. – CIP 2011 Phase 3 - \$14,832
- E. Action pertaining to acceptance of change order #E-008 – Kaplan-Schmidt Electric, Inc. – CIP 2011 Phase 3 - \$11,971
- F. Report of Phase III change orders as of September 26, 2014
- G. Action pertaining to approval of the Shared Decision Making (SDM) Committee community representatives
- H. Action pertaining to approval of a donation – Godfrey J. Jacobsen Memorial Scholarship Fund – 9/10/14
- I. Action pertaining to approval of an overnight field trip – Natural Helpers
- J. Action pertaining to approval of CSE/CPSE recommendations
- K. Action pertaining to approval of Board of Education meeting minutes – 9/16/14

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #6A-K**

**MOVED: Mr. Bower**  
**SECONDED: Mrs. Chaudari**  
**MOTION CARRIED: 7-0**

**7. PERSONNEL ACTIONS** (Reference appendix #7A)

- A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS #1-9 & #11-26**

**MOVED: Mrs. Chaudari**  
**SECONDED: Mrs. Reinhardt**  
**MOTION CARRIED: 7-0**

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTION #10  
MOVED: Mrs. Reinhardt  
SECONDED: Mrs. Smith  
MOTION CARRIED: 6-0  
ABSTAINED: Mr. Bower**

**8. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (FIRST READ)** (Reference appendix #8A)

- A. 2310, 4430, 4430-R, 5311.1, 5400, 5405, 5406-R, 5420, 5420-R, 5450.1, 5455, 5460, 5460-R, 5465, 5465-R, 5465-E.1, 5465-E.2, 5500, 5500-R, 5500-E.1, 5680, 6135, 6135-R, 6135-E, 6240-E, 6254, 6300, 6410, 6500, 8635, 8635-R

The policies, regulations, and exhibits were reviewed. During the review, discussion ensued regarding policies, regulations, and exhibits sent to Policy Committee that have no changes or minor changes only made to them. Board members decided that these policies did not need to go to a first read. Thus, for this review, Mrs. Smith suggested the following not be brought back for the second read: 2310, 5465-E.1, 5465-E.2, 5500-R, 5500-E.1, and 6135-E. During the discussion, board members also decided that only adoption and revision dates (no review dates) would be included on policies, regulations, and exhibits.

Changes will be made to the following policies and regulations – 4430-R, 5400, 5405, 5406-R, 5420-R, 5460, 5460-R, 5680, 8635-R. All policies, regulations, and exhibits submitted for a first read, with the exception of 2310, 5465-E.1, 5465-E.2, 5500-R, 5500-E.1, and 6135-E will be brought back for a second read at the next meeting.

**9. WORKSHOP: DISTRICT PRIORITIES – ACADEMIC ACHIEVEMENT** (Reference appendix #9A)

**A. District Priorities-Academic Achievement Plan of Work**

Dr. Graham explained that this is the first of five workshops detailing the “plan of work” for accomplishing the school improvement goals (district priorities) identified by the Board of Education. He said tonight’s meeting would focus on three goals for improved academic achievement - plans for improving our students’ proficiencies in English Language Arts (ELA), Mathematics, and Information and Communication Technology (ICT). Mrs. Wilson, Assistant Superintendent for Curriculum & Instruction, provided an introduction of the workshop and introduced Brad Malone (teacher on special assignment), Jody Hoch (director of mathematics), and Jeanette Cannioto (director of English Language Arts), who were in attendance to walk through the plan of work.

Mrs. Cannioto (ELA) stated that there would be more of a focus on structure and prep. She talked about what students are currently doing in class, enhancing assessments this year, Read 180 (a new program for middle school students), and a high school writing lab with a heavy emphasis on rigor, building student skills, and writing in order to explain.

Mrs. Hoch (Mathematics) said she would like students to see that math is something that will help them to do other things. She talked about mathematical fluency and conceptual understanding, students having choices, insisting that students learn multiple ways to do math, students using math to solve problems and liking to do it, as well as students having confidence in doing math. She also said there are a variety of things being done for academic intervention.

Mr. Malone (ICT) reported that Donna Horn, director of science, is looking at the K-12 health program. He talked about helping students look at their digital footprint in an effort to make sure they are putting positive things out there, PBIS and what it looks like in an online setting, and assessments. He said classroom instruction is where the majority of time will be spent this year. He also talked

about three major goals – student empowered learning environment, 21<sup>st</sup> century skills and literacy, timely access to data to inform instruction – and expanded on each of them.

## **10. WORKSHOP: FULL-DAY KINDERGARTEN (PART VII)** (Reference appendices #10A-B)

### **A. Staff/DPAC Feedback**

Dr. Graham reviewed the staff feedback received from his meetings with Administrative Council and school staff regarding the two alternative full-day kindergarten space plans.

### **B. Implementation Plan**

Dr. Graham distributed a preliminary implementation plan and reviewed it. He provided an explanation of transportation and then talked about school schedules, staffing, teaching teams, wrap-around childcare, parent engagement, and key benefits for K-3, 4-6, and 7-9. He said this information would be presented to Space Committee next.

Dr. Graham asked if board members are contemplating one alternative over another and reminded them that they have to come to some kind of closure in November. Board members would like more time to read through the material and will bring their input to the next meeting. Dr. Graham asked board members to e-mail him with any questions and if they would like to hear from program directors, to let him know ahead of time so he can organize it for the next meeting. He will need direction at the next meeting in order to proceed.

## **11. SUPERINTENDENT’S REPORT** (Reference appendices #11A-B)

### **A. Written: Violent and Disruptive Incident Report (VADIR)**

There were no questions.

### **B. Written: Event Supervision Report**

There were no questions.

### **C. Oral Information**

- The district received money from Assemblyman Harry Bronson. Dr. Graham explained his plan to move forward with it. He would like to make some improvements to the high school stadium bleachers, add a walkway to elementary school playgrounds to make them handicapped accessible, and give some to Sports Boosters. Board members are ok with all of these.
- Dr. Graham provided some insight into a recent news story regarding school psychologists. When pre-k students need an evaluation for their CSE, they need to use a licensed psychologist; however, nothing was said about disbursement for services provided. The question is if school psychologists do these evaluations, will the district receive reimbursement? Dr. Graham is looking into this. He said the county is responsible for paying for this and they are not paying the full reimbursement rate. The district does not have enough time to do this.

## **12. BOARD MEMBER REPORTS**

### **A. Board Presidents Meeting (Sept. 17)**

Due to time, this item was tabled to the next meeting.

### **B. MCSBA Labor Relations Committee (Sept. 24)**

Due to time, this item was tabled to the next meeting.

### **C. MCSBA Legislative Committee (Oct. 1)**

Due to time, this item was tabled to the next meeting.

### **D. DPAC (Oct. 2)**

Due to time, this item was tabled to the next meeting.

### **E. NYSSBA Resolutions Discussion**

Due to time, this item was tabled to the next meeting.

### **F. District Health & Safety Committee (Oct. 2)**

Due to time, this item was tabled to the next meeting.

### **G. GVSBI**

Due to time, this item was tabled to the next meeting.

### **13. CLOSING OF MEETING**

#### **A. Board Meeting Recap**

- Send full-day kindergarten questions to Dr. Graham.
- Dr. Graham needs a decision regarding full-day kindergarten at the next meeting.
- Board Member Reports will be delayed to the next meeting.

#### **B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 10:30 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. McBride**

**MOTION CARRIED: 7-0**

#### **C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, October 21, 2014.

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: October 21, 2014*